



South Broadview Elementary School

K'w'saltktnéws ne Secwepemcúl'ecw
School District No. 83



Principal's Message

I hope all our South Broadview families had a wonderful summer filled with fun, relaxation, and great memories! As we gear up for another exciting school year, I'm truly looking forward to seeing all our amazing students - hopefully with big smiles and maybe even a little excitement about being back at school!

This year, we're thrilled to welcome **35 bright-eyed kindergarten students**, along with **10 new students** joining us from other schools and communities. To all our new families: **Welcome to South Broadview!** We're so happy to have you as part of our school family.

I continue to feel incredibly honoured and privileged to be part of the South Broadview community. It's a place where kindness is at the heart of everything we do. As we begin the year, we'll continue to focus on fostering a kind, inclusive, and respectful environment. When conflicts arise, we'll support our students in developing peaceful problem-solving skills they can carry with them throughout life.

Our shared goal is to provide every child with an excellent education in a welcoming space where they feel safe, valued, and supported. We believe that strong partnerships with families are key to achieving this, and we look forward to working together throughout the year.

This newsletter contains important information for both returning and new families. I appreciate you taking the time to read through all the information carefully.

Please remember, if you ever have any questions, concerns or just want to chat, feel free to give me a call, make an appointment to see me or e-mail me at jmenzies@sd83.bc.ca.

Here's to a fantastic school year ahead!

Sincerely,

Principal



The First Week of School

The Grade 1 - 5 students will start school on Wednesday, September 3rd. When the Welcoming Bell rings at 8:13, the students will line up at the exterior door of **last year's classroom**. Students who are new to our school can meet Mr. Menzies at the main entrance and he will take students to classrooms with students in the same grade. The students will spend the first three days (a half day on Wednesday – **Early Dismissal at 11:09**) in their last year's classrooms, so we can determine who has moved away and who has recently registered.

On Monday, September 8th, the students will be able to go to their new classrooms for the year and meet their teacher(s).

Kindergarten students will begin their Gradual Entry on Thursday, September 4th. A reminder about the Kindergarten Gradual Entry was sent to kindergarten families in mid-August.

South Broadview Staff Members

If you are new to the school, you will quickly learn that the South Broadview staff members are a very caring and supportive team that want to ensure all children are successful and achieve their personal best. Here is a list of current staff members (highlighted names indicate the staff members are new to South Broadview):

Ms. Penny Gray	Secretary
Mr. Earl Dodds	Intermediate Teacher
Mr. Janu Smith	Intermediate Teacher
Mrs. Lisa Smith	Intermediate Teacher
Ms. Jodi Crocker	Intermediate Teacher
Mrs. Sherri Nelson	Primary Teacher
Mrs. Kiran Kennedy	Primary Teacher
Ms. Sam Goldberg (Sept. – Dec.)	Primary Teacher
Mrs. Brittany Albery (Jan. – Sept.)	Primary Teacher
Mrs. Barb Schipfel	Primary Teacher
Mrs. Angie Tompkins	Kindergarten Teacher
Ms. Stacy Morrison	Kindergarten Teacher
Mrs. Chelsea Goshulak	Music Teacher
Mrs. Christy White	Teacher-Librarian
Mrs. Janine Hein	Learning Resource Teacher
Ms. Jacki Sutherland	Learning Resource Teacher/Literacy Support Teacher
Mrs. Trina Baum	Certified Education Assistant (CEA)
Mr. Scott Ellis	Certified Education Assistant (CEA)
Ms. Teresa Froess	Certified Education Assistant (CEA)
Ms. Melissa Gillette	Certified Education Assistant (CEA)
Mrs. Jenn Harper	Certified Education Assistant (CEA)
Mrs. Rebecca Wallis	Certified Education Assistant (CEA)
To Be Determined	Certified Education Assistant (CEA)
Ms. Cheri Calvert	Indigenous Education Worker (IEW)
To Be Determined	Early Childhood Educator
Mrs. Michelle Devries-Russwurm	Strong Start Educator
To Be Determined	Part-time Custodian
Ms. Donna Wandeler	Chief Custodian
Ms. Melanie Vickerson	Dinosaur Bus Driver – Morning
To Be Determined	Shark Bus Driver – Afternoon
Mr. Kade McQuerrie	Hummingbird Bus Driver
Mr. Joel Menzies	Principal

Regular School Hours

8:13	Classes in Session
9:45	Recess
10:00	Classes in Session
11:30	Lunch Play Time
11:55	Lunch Eating Time
12:15	Classes in Session
2:09	Dismissal



Penny Gray, our secretary, will be in the office Monday to Friday from 7:15 to 2:45.

Mr. Menzies will be available in the office Monday to Friday from 7:00 to 3:00.

Please remember to call before 1:45 if you need to have a message passed on to your child. Messages left on the voicemail after 1:45 may not be picked up in time to relay the information to your child. If your child's after school routine is going to change on a particular day, please communicate this with the teacher by writing a note in your child's agenda.

Attendance

Having your child arrive at school on time is extremely important. Children who regularly arrive late often miss the initial instruction of a lesson or a work period, which can have a negative impact on the student's learning. When a child arrives late, the flow of the classroom routines and education of other students can be interrupted. *The school will be monitoring unexcused late arrivals or absences, and parents will be contacted if their child is regularly arriving at school late or absent.* Of course, we understand that students will be arriving late or be absent due to an appointment or illness.



If your son or daughter is going to be late or absent, due to an appointment or illness, please contact the school, so we can pass that information on to the teacher. When your child is away and the school has not received a call advising us that your child will be late or absent, the Safe Arrival Program will call you to ensure your child is safe, at home. Please remember to have your child sign in at the office, if they arrive late to school. **If you are picking your child up early, please call the main office prior to arriving, and then you can come by the office and sign out your child.** Thank you.

Absence/Late Reporting: call the office at 250.832.2167
 or
 email the office at sbr@sd83.bc.ca

Drop Off and Pick-up of Students

Please be sure to adhere to the following guidelines when dropping off or picking up the children at school:

Do...	Don't...
<ul style="list-style-type: none">• Park along the sidewalk on 6th Ave NE• Park in the parking lot of Shuswap Community Church• Turn around in the cul-de-sac at the end of 6th Ave• Drive a maximum of 30 km/hr in the school zone	<ul style="list-style-type: none">• Drive into the school parking lot, as the main parking lot is for SD83 employees only and school/daycare buses• U-turn on 6th Ave• Allow children to exit the vehicle while in a line of traffic

When using the crosswalk on 30th St. or 6th Ave, please ensure you and your child(ren) wait for the crosswalk supervisor's instructions to wait or cross the street. Thank you!

Bussing

Students who ride the bus must be respectful towards the driver of the bus, other students and the property of the bus. The bus driver needs to have a quiet and respectful environment on the bus, to ensure that all students arrive at school and home in a safe manner. Riding the bus is a privilege and students who do not follow the expectations set for riding the bus may be asked to find an alternative form of transportation to and from school.



Students who regularly ride the bus will receive a Bus Orientation early in the school year, so all expectations for riding the bus are known and understood.

Students who are not registered for the bus are not permitted to ride the bus. Unfortunately, this means regular bus students will not be allowed to have a friend ride the bus to their home for after school activities.

If a student is required to transport an oversized item (longer than 76 cm) to and from school, a specific application form needs to be completed. The application form will be submitted to the Transportation Department and will be reviewed by the Manager of Transportation. The Transportation Department will try to determine a safe pick-up/drop-off location, near the student stop, to allow for the safe loading/unloading of the oversized item.

Skateboards/ice skates must be stored in a canvas bag when being transported on the bus. Booster seats, large school projects and food trays are not permitted to be transported on a school bus.

Student Supervision (Before & After School)

Morning supervision begins at 7:55 am. **Students should not arrive at school prior to 7:55 am.** After school, supervision runs until the daycare busses leave at 2:25 pm. Once the buses have left, there will be no supervision on the school grounds. If you are unable to pick your child up by 2:25 pm, please call the office to let us know.

Please keep in mind that the school is responsible for your children from the time they leave home for school, until they return home after school. For this reason, it is important that all students, riding the bus or walking, go directly home after school. If they wish to return to the school to play after checking in at home, it is up to individual parents to make that decision. In addition, we want to remind you to be vigilant about teaching your children about safety to and from school: always walk with a buddy or, better yet, a small group and ensure that your child knows to go directly to and from school. Students who are walking to a friend's house after school are required to provide a note from their parents acknowledging parent consent.

Water Bottles and Cutlery

South Broadview has three water bottle filling stations. We would appreciate it if all students could bring their own water bottles to school each day. We would also like to provide a reminder for students to ensure they bring their own cutlery for yogurt, soup, chili, etc. At this time, we are unable to provide cutlery to our students when a fork or spoon has been forgotten.

Personal Consent Forms

This year, schools are again requesting parents to complete school-wide permission forms online. At the end of this newsletter, there are instructions on how to complete all necessary permission forms. If you are unfamiliar with Parent Connect, please see the instructions on the South Broadview webpage under [Info For.... and then Parents](#). If you do not have access to a computer, please contact the office. Thank you!

The online Personal Consent Forms should be completed by Friday, September 26th.

School Newsletters

We want to keep you informed of school activities and events, using various methods of communication. This newsletter is being sent home with all students; however, future newsletters will be e-mailed to families. The school newsletters will also be available on the school website. Our goal is to reduce the amount of paper distributed by the school. Of course, families who do not have access to e-mail will receive a paper copy of the newsletter.



School Website and Social Media

The school website can be found at sbr.sd83.bc.ca. Our website has had a few updates, so feel free to browse the site to discover some information that you may find useful.

The South Broadview PAC has a Facebook webpage, which can be found by searching [South Broadview P.A.C.](#)

Scent Considerate School

The school district has adopted a regulation regarding chemical fragrances. We are asking all staff, students and parents to be **scent considerate**. Scents can cause serious health problems for people with allergies, multiple chemical sensitivities, and asthma.



Inside Shoes

To assist with keeping our school clean and children safe from injury, all students are asked to remove outside shoes and always wear non-marking inside shoes when they are in the school. The summer custodians did a wonderful job of giving our school floors a nice shine. Let's all do our part to keep the floors looking this way! A pair of runners would be the best choice for outdoor and inside shoes, as they provide the best support during outdoor and PE activities. Slippers, sandals, and Crocs do not provide the same safety and support as runners during physical activity.

New for the 2025-2026 school year... we are encouraging all students to have runners with white (light-coloured) soles. This is to prevent black marks being left on the hallway and gym floors.

School Supplies and Fees

Fees are due Friday, October 3rd.

During the week of September 15th – 19th, each student will receive a Fee Statement. Please remember to return the fee statement with payment, if paying by cheque or cash.

It is extremely important for families to submit their school supply, agenda, and activity fees. Unpaid school supply and activity fees must be covered by school funds, which are meant for other school resources and activities. When fees are not paid, other school programs are affected.

Please keep in mind that a **financial hardship policy** is in place at South Broadview Elementary for families unable to afford school fees. Please contact Mr. Menzies for further information. If you do not pay your fees and you have not contacted Mr. Menzies to discuss the financial hardship policy, you will receive regular reminders to pay the supply and activity fees.

South Broadview Elementary is set-up to receive e-transfers. If you would like to submit an e-transfer, please send the e-transfer to sbr@sd83.bc.ca, with no password required. Please include your child(ren)'s name in the memo, along with the mention of "Student Fees". We are also able to accept cheques (made out to South Broadview Elementary) or cash (correct change would be appreciated). If you are paying by cash or cheque, please return the Fee Statement with the payment. Click the following link to view the breakdown of school fees.

[School Fee Schedule 2025-2026](#)

Volunteer Criminal Record Check

As you may know from the last few years, the school district now requires all parents who volunteer to work with children (unsupervised by the teacher) in the school or community setting to have a Criminal Record Check completed by the RCMP. This is of particular importance for parents, driving students to sporting events and on field trips. Simply put, if a parent is not on our file at our school for having had a record check completed, they can **ONLY** drive their own children. As a result, this may affect sports teams' participation in road games, as well as field trips in our community.

If you would like to get a Criminal Record Check done, please visit the following website:

<https://justice.gov.bc.ca/eCRC/home.htm>

You will be required to enter an Access Code that is unique to School District No. 83. Please contact the school's main office for the Access Code. There is no cost to have a Criminal Record Check completed, and the record is valid for five years.

Private Vehicle Use Regulation

A few years ago, School District No. 83 adopted a new Private Vehicle Use Regulation.

"Private vehicles may be used to transport students to and from extra-curricular or curricular trips when practicable, provided the following requirements are met:

All trips, vehicles, and drivers must be approved by the principal or designate, who shall ensure that volunteer drivers are familiar with the policy and Collective Agreements related to travel.

For each eligible driver, the school Principal must retain on file:

- Driver's Information Form **for each trip**, including the list of students and their contact numbers to be transported (as per attached form Appendix E).
- Photocopy of the volunteer's driver's license, driver's abstract, vehicle registration, and insurance as per below, **all current within one year**.
- Photocopy of either a criminal record check or police information check, current within **five years for employees** and **three years for volunteers**."

For more information on the Private Vehicle Use Regulation, please click the link below:

[New Requirements for Volunteer Drivers](#)

Individual Student Photographs

Practice those smiles, as Mountain West Photography is scheduled to visit our school on:

Wednesday, September 24th.

If you are not satisfied with your child's photos or your child is absent on September 24th, Photo Retake Day is currently scheduled for Wednesday, October 22nd.

Parent Advisory Council (PAC) News

All parents, with children in the public school system automatically become members of the school's Parent Advisory Council. If you are interested in becoming involved with the PAC this year, please join us for the monthly meetings to show your interest and learn more about this vital part of our school community. The staff and students of South Broadview Elementary would like to thank the PAC for all their contributions to help make our school the best school possible!



Our PAC executive consists of the following:

- Tiffany Arrowsmith (Chairperson)
- Arla Bruce (Vice-Chairperson)
- Jen Bellhouse (Treasurer)
- Monika Wherry (Secretary)
- Bonny Brindley (DPAC Rep.)
- Monika Wherry and Dréa Duford (Hot Lunch Coordinators)
- Vacant (Fundraising Coordinator)

Please click on the following link to access the South Broadview PAC webpage, which includes information about submitting orders/payment for the monthly PAC Hot Lunch Program, as well as the free Feeding Futures soup/meal program.

[South Broadview PAC Webpage](#)

The first PAC meeting of the school year will be held on Monday, September 16th at 6:00 pm. The meeting will take place in the school's library and there will be free child-minding in the gym.

Dress Code

South Broadview Elementary School and the North Okanagan-Shuswap School District expect all students, staff, and parents to dress in a respectful manner which is appropriate and conducive to a positive and safe learning environment.

Inappropriate dress is that which:

- depicts the use of tobacco, drugs or alcohol, cannabis, or any other age-restricted substance.
- clothing that advocates illegal activity.
- the wearing of clothing, insignias, symbols or adornments that denigrate or depict hatred of a person or persons, including, but not limited to, clothing that denigrates or depicts hate based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity and/or expression, or age; Clothing which contains profanity, pornography, or obscene images. When there are differences in perspective, all involved have a duty to seek common understanding in a mutually respectful manner.

Ultimately, the school administration or delegate has the responsibility to apply the dress guidelines. If any person dresses in a manner that contravenes this policy, the process used to apply the guidelines will be confidential, educational, body positive, non-shaming, and non-punitive.

We also would like to request that hats or hoods not be worn in school. We would like to thank students and parents for their support for our school's dress code.

Use of Student Phone

Students at South Broadview Elementary are allowed to use the school phone to call home if they are not feeling well, have forgotten important supplies or materials, or for emergency reasons. The phone is not to be used to arrange afterschool "play dates". Plans to go to a friend's house should be made the previous day, at home. Thank you.

If a student brings a cell phone to school, we are requesting that the student keep the phone in their backpack, or the student can turn in the phone to the teacher as soon as classes begin and then pick up the phone from the teacher at the end of the day.

If you need to get in touch with your child, please call the school (250.832.2167).

Custody

If there is legal information regarding your child's custody, please bring the up-to-date legal documentation and photos to the school office. With this information, we can develop any necessary safety plans.

Dress for the Weather

At South Broadview, we would like the students to be outside as much as possible during Recess and Lunch. We rarely have "inside days" due to the weather. Please ensure your children are prepared for the weather by having suitable rain gear for the rainy days and warm snow gear for snowy/cold days. Of course, when there is a torrential downpour of rain or the winter weather is much too cold (below -12 degrees C), we will have the students stay indoors during Recess and/or Lunch.

It's always a good idea to have an extra change of clothes in your child's backpack, especially for the younger students.

Lost and Found

To help reduce the number of items in the Lost and Found, please try to label your children's personal items (eg. backpack/lunch kit) and clothing items. There are always many items in the Lost and Found by Christmas, then again at Spring Break and the end of the school year. We would like to be able to find the items' owners and return those items. Thank you!!

Breakfast Program

Our Breakfast Program helps students start their day with a light breakfast snack, so they are ready to learn. The Breakfast Program will be open from 7:55 – 8:10, Monday to Friday. The program is open to any student who arrives at school needing a little extra something to get their day started off well.

Upcoming Events:

Wednesday, September 3 rd	First day of school for Gr. 1 – 5
Wednesday, September 3 rd	Early Dismissal at 11:09 am
Thursday, September 4 th	Kindergarten Gradual Entry begins
Monday, September 8 th	Student go to classrooms for the 2025-2026 school year
Monday, September 15 th	Kindergarten students' first full day of school
Monday, September 15 th	Monthly PAC meeting at 6:00 pm, in the library
Thursday, September 18 th	Meet the Teacher Open House at 5:30 – 6:15 pm
Monday, September 22 nd	Month-end Assembly at 12:30 pm
Wednesday, September 24 th	Individual Student Photo Day
Friday, September 26 th	Orange Shirt Day
Monday, September 29 th	School-based Pro-D Day – Classes Not in Session
Tuesday, September 30 th	National Day of Truth & Reconciliation – School Not in Session

